



COVID-19 EMERGENCY



**GUIDELINES ON THE MEASURES AND REGULATIONS TO PREVENT
THE SPREAD OF COVID-19**



ICF CANOE SLALOM

INTERNATIONAL RACE

IVREA 2022

Ivrea - Canoe Stadium
April 30 - May 1st 2022



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FOREWORD

F.I.C.K (Italian Canoe Federation) and ICF (International Canoe Federation) appointed Ivrea Canoa Club Asd as the organizer of an **International ICF Slalom Race (level 4)** on April 30nd and May 1st, 2022 for the Junior and Senior categories.

The event will take place at **the Canoe Stadium in Ivrea, on the Dora Baltea river**, inside an enclosed area including the race canal, the Race Office and other facilities required for the organization of the event and the welcoming of the athletes, of their teams and of the volunteers that will serve in the organization.

This sporting event will be conducted in accordance with Italian laws and guidelines, and in full compliance with the current guidelines issued by the Federazione Italiana Canoa Kayak on April 4th.

INFORMATION TO PARTICIPANTS

The Race Schedule, the Team Leader's Agenda, the present guidelines and related documents can be accessed on the website <http://www.ivreacanoaclub.info/eventi-internazionali/icf-slalom-ivrea-2022/> or on the Social Media accounts of the Organizing Committee www.facebook.com/IvreaCanoaClub/ where further clarification will be uploaded as needed.

Updates may be shared via email sent to all the Participants and to the participating national teams.

Information panels and direction signs will be placed in the race area.

Information to the participants will address the following points:

- a. if you have fever (higher than 37,5°C) or if you show any symptom of flu, you are required to stay at home and to contact your physician;
- b. if you showed symptoms related to Covid19 in the last 14 days, you are not allowed to enter the race area;
- c. you are requested to sanitize your hands often, and to spray sanitizer after touching any surface;
- d. keep 1 meter distance from others of in the whole area;
- e. you are required to always carry with you a personal mask FFP2, and to wear it while entering the race area, during the award ceremony any time you can't keep 1 meter distance from others; this requirement is valid on April 30th, 2022)
- f. avoid hugs and shaking hands;
- g. you are required to always carry with you a personal mask, and to wear it inside buildings and, in the restrooms;
- h. you are required to enter the restrooms one at a time;
- i. follow the posted directions to enter the area;



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GENERAL MEASURES

The following measures will apply to the days of April 30th:

- The Canoe Stadium is a restricted-access area, and public is not allowed. Access is granted to FICK-licensed athletes (licenses will be checked), team members (as stated by FICK, see below), to athletes licensed with foreign Canoe Federations and to the event staff such as time keepers, jury, volunteers, medical staff, security, catering staff.
- At the registration office, you'll be given a bracelet that you are required to wear throughout the whole stay in the restricted-access areas.
- All participants are required to always carry along a personal mask FFP2, and to wear it while entering the race area, during the award ceremony and any time they can't keep 1 meter distance from others;
- Crew. The maximum number of people in the athlete's crew (coach, etc) who can enter the area is 2 every 6 athletes, and 2 for teams with less than 6 athletes.
- No Green Pass Required.

On May 1st the above listed prescriptions will cease and free access to the area will be granted.

- Team Leader. Every team is required to appoint a team leader who's in charge of enforcing the respect of the guidelines and of the safety instructions of the event by all the athletes and the team crew. The Team Leader is also responsible of the prevention outside the race area: he/she will make sure team members keep social distancing and follow hygienic prescriptions; he/she will put in isolation athletes showing symptoms.
- Pathways are marked by signs or lines on the ground, to avoid crossing with other people and to avoid gatherings;
- No showers nor locker rooms are available in the event area. Teams can set up tents in the dedicated areas to allow athletes to change clothes.
- 3 men's toilets and 1 women's toilet are available in the area (see map for details); they will be sanitized during the day. Only 4 people at a time can access the restrooms, wearing a mask and after sanitizing their hands.

The event area is divided as follows:

- Parking and pathways
- Race and registration office
- Judges office and boat check area
- Race area
- Gate judges positions
- OPSA CRI lifeguard positions
- Start, finish, and return pathway
- Award ceremony area

Most of the logistical structures will be positioned outside, in tents. The race office and the registration office will be positioned in the Dora Baltea room, approx. 90sq mt to ensure social distancing and with good ventilation. Only one person at a time can enter the offices, wearing the mask and after sanitizing his/her hands.



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REGISTRATION AND TRAVEL

In the registration process, participating countries or teams are required to:

- Declare that participants did not test positive to COVID-19 or (if previously tested positive) that they have strictly complied with the health protocols laid down by the ruling authorities;
- Submit a list of their vehicles (cars and trailers);
- Detail the number and space required (sq. mt.) of their tents;
- List the number of accompanying staff (with FICK license, or licensed by a National Team);
- Send their contact info, including email address and mobile phone number to be included in a WhatsApp group for urgent messages.

The above listed documents and information shall be submitted to the organizing Club as soon as possible, and in any case no later than April 27, 2022.

Registration fee: participating teams and countries will pay the indicated amount via wire transfer (CREDIT AGRICOLE Sede di Ivrea intestato: IVREA CANOA CLUB ASD - CODICE IBAN: IT90Z0623030545000047006859 – BIC: CRPPIT2P372) and they will present a copy of the payment receipt while enrolling the team.

As an exception, you may ask the Organizing Committee about other ways to pay (via debit or credit card). Cash payments will not be accepted.

ENTRANCE TO THE SPORT FACILITIES

Body temperature testing

Body temperature will be tested to all participants, support staff, organization staff and anyone entering the event area, at each entrance (only on April 30th).

Anyone with body temperature higher than 37,5° C will not be granted access, and he/she will have to consult their physician.

Personnel in charge of body temperature test will be equipped with the appropriate PPE.

The declaration as per attachment 1 will have to be signed and submitted by anyone entering the event area for any reason, or in any case the first day they enter the restricted-access area.

The Organizing Committee will keep the forms for 14 days after the event.



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LOGISTICAL AREA

- Access to the parking lots reserved for participants will be through via **Via Dora Baltea**. Pedestrians will use the same entrance points.
- **Parking spots** are reserved to teams. The Organizing Committee will assign spots for cars, trailers and tents, ensuring 2m distance between the spots. Athletes are required to remain close to team vehicles to change, and to always wear the mask and keep 1m social distancing. Unauthorized people cannot enter the parking area. Teams are invited to bring along a tent, to be set up next to the trailer, to be used by athletes as a locker room. Teams are required to inform the Organizing Committee about the number and size of the tents.
- Anyone entering the restricted-access area will go through the body temperature test.
- At the race registration office you'll be required to submit the self declaration form (only the first time entering the area) and to receive the wristband that allows circulation in the restricted-access areas.
- Restrooms for athletes are inside the logistical area and are marked by letter C. There are 3 men's toilets and 1 women's toilet.
- The race office is located in the room Sala Dora Baltea - 90 sq mt. In these offices a limited number of staff works on race results, enrollment process, race bibs give-out and return, and delivering information about the race. In case of bad weather other activities may take place in the same rooms, in strict observance of the anti-COVID sanitary protocol.
- Access to the left side of the race canal, through the pedestrian bridge will be limited to authorized people: judges, lifeguards, volunteers in charge of the race area, media crew.
- On April 29th 2022, the day reserved to official training sessions, sticking to the schedule that will be communicated, athletes and their coaches can access the left side of the canal only during the training runs of their team. Athletes and their coaches are required to keep 1m social distances while standing on the embankment, or wear the mask when it's not possible to keep 1m social distancing.
- On race days, athletes won't be allowed to walk up the embankment on the left side of the river, but they will have to disembark at the spot marked on the map by letter I, and walk up the right side of the river, within the marked area.
- On Friday, April 29 h 2022, in the time frames that will be communicated, boats and equipment can be pre-checked (weight, and angle of the tip). During or after the runs, checks will be performed following the requests of the judges.
- A tent will be available to Race judges to hold meetings and collect protest forms. If requested, protest fees to double check the video registration of the race (50€) will be collected in cash, inside an envelope.
- The exact position of gate judges and lifeguards on the map are indicative, and will be finalized after the race course is defined.



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RACE MANAGEMENT

Registration

- A representative of each club or national team will access the Dora Baltea room for the registration, following the safety guidelines above mentioned. We remind you that access to the Dora Baltea room is limited to one person per team, and that wearing the mask is compulsory.
- Race bibs will be given inside a bag (the Organization staff will prepare the kits wearing gloves and mask, and race bibs will be sanitized). The team representatives will be asked to check that all bibs are there, before returning them inside a box provided by the organization.
- Start list and race results will be available on the Siwidata website (URL will be communicated). A limited number of prints will be available to judges and time keepers. The detail of penalties will be visible, according to the rules, on the main board.

Team Leader Meeting

- The event schedule, with updated organization details will be emailed to all participating club teams or national teams. The official Tour Leader meeting will be held, in a suitable space and possibly outside, only if it's necessary to deliver further pieces of information.
- There will be a specific meeting to describe the anti-COVID19 guidelines and the behavior that everyone is asked to keep throughout the whole event.

Race

- On official training days and on race days, athletes walking towards the embarking spot or back from the disembarking spot, are required to keep 1m social distancing while standing on the embankment, or wear the mask when it's not possible to keep 1m social distancing.

Start and finish areas

- Judges will be wearing a mask and will check boats and equipment without touching them, or using gloves and sanitizing gel before and after the check.
- Timekeepers will be wearing a mask and will sanitize their hands and the devices before and after the use.

NO FFP2 mask will be required after April 30th.



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AWARD CEREMONY

The award ceremonies will be held in the area marked on the map by letter P.
The following measures will be followed for the award ceremony:

- The podium area is reserved to athletes that are being awarded and one supporting staff, wearing the mask.
- Keep 1m social distancing.
- The prizes presentations will be held after each race, divided by categories.
- Athletes will pick up the medal from a tray, handed by an assistant wearing a mask.
- Hand-shaking and hugs are forbidden.

WATER RESCUE

There will be at least two kayakers dedicated to the rescue, in the finish area, while the Italian Red Cross will provide lifeguards along the race course. The rescuing procedure will consist in the first attempt throwing the rope, followed by a second attempt with the rope and floater and lastly by lifeguards jumping in the water.

In this case the athlete will be handed to lifeguards on the embankment, wearing PPE, that will record the athlete's bib number.

Each rescue will be tracked along with the athlete's bib number and the lifeguards involved: records will be kept along with the self declaration forms.

Depending on the athlete's conditions, lifeguards will decide if and when he/she will have to wear the mask.

SUBJECTS WITH SYMPTOMS

The Organizing Committee will isolate those that will show COVID-19 related symptoms during the event, and will perform the procedures to ensure a quick arrival of the medical personnel and the observation of the following guidelines:

- a) the person showing fever will have to keep social distancing and alert the Organization staff, that will escort him/her to the medical room, providing him/her with a mask.
- b) If symptoms allow, the person will be invited to go back home and contact his/her physician.
- c) If symptoms don't allow traveling, the organization will call the 112 emergency number.

After taking care of the person, in case of a positive COVID-19 report, the sports facilities will be closed, to be properly sanitized before reopening.



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CLEANINGS AND SANITIZING

Considering that cleaning and sanitizing the inside spaces are key actions that, along with social distancing, can prevent the spread of the virus, the Organizing Committee will ensure that all of the rooms will be cleaned and sanitized on a regular basis, with specific disinfectants, authorized by the Ministero della Salute.

Therefore:

- a) Sporting equipment: boats and related equipment must be sanitized before leaving from the club. If any of the equipment is shared during the race, it must be sanitized after each use, by the club or national team.
- b) Shared rooms, doors, restrooms: the Organizing Committee will focus specifically on cleaning the shared rooms (restrooms, finish area if they are inside, etc.) and the structures (doors, rails, windows, handles, benches, water sinks, chairs, etc.) where contact is more frequent.

All participants will be informed on the importance to comply with the guidelines to keep such areas clean.

In the event of a reported COVID19 case that had gone through the sports area buildings, a professional sanitizing will be performed by a specialized company, according to the guidelines by

Ministero della Salute n. 5443 del 27 febbraio 2020, cited on the shared Protocol dating March 14th 2020.

PERSONAL PROTECTIVE EQUIPMENT

A. Mascherine

Staff in charge of the cleanings, as well as staff in charge of body temperature testing (and lifeguards, shall they get in touch with the athlete) will use a CE-approved FFP2 mask.

Athletes, staff and Organization should use masks FFP2 on April 30th.

No FFP2 mask will be required on May 1st.



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ATTACHMENT 1 – SELF-DECLARATION FORM FOR ADULTS

I undersigned _____ born in _____

On _____ Resident in (city/country) _____

address _____

e-mail _____ phone _____

DECLARE

- that I tested my body temperature and it's not above 37,5°C
- that in the last 14 days I am not aware of coming in close contact with people who tested positive to Covid19 (family members, colleagues, etc.)
- that I didn't receive any restricting communication from Health Authorities related to getting in contact with a person who tested positive to COVID-19 or (if previously tested positive) that I have strictly complied with the prescribed actions and health protocol;
- that I am aware that I have to remain home if I have symptoms related to COVID-19 such as body temperature >37,5C°, Fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea and that I'll have to leave the race area if such symptoms will show during the event
- that I commit to respect all the guidelines in the COVID 19 PROTOCOL for the 2022 Canoe race in Ivrea

(date and signature)



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1a – SELF-DECLARATION FORM FOR MINORS

I undersigned _____,

parent/legal guardian of _____

born in _____ On _____

Resident in (city/country) _____

address _____

e-mail _____ phone _____

DECLARE THAT MY SON/DAUGHTER

- that I tested my son/daughter body temperature and it's not above 37,5°C
- that in the last 14 days I am not aware that he/she came in close contact with people who tested positive to Covid19 (family members, colleagues, etc.)
- that he/she didn't receive any restricting communication from Health Authorities related to getting in contact with a person who tested positive to COVID-19 or (if previously tested positive) that he/she has strictly complied with the prescribed actions and health protocol;
- that I am aware that he/she has to remain home if I have symptoms related to COVID-19 such as body temperature >37,5°C, Fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea and that I'll have to leave the race area if such symptoms will show during the event
- that I commit him/her to respect all the guidelines in the COVID 19 PROTOCOL for the 2022 Canoe race in Ivrea

(date and signature)



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The Team Leader in charge of the trip is _____

And the registered team staff are (total number) _____; name and last name:

1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

Place and date _____

Signature _____



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privacy information

According to the Ue resolution n. 679/2016 (cd GDPR), we provide information about the handling of personal data of participants that access kayak/canoe events during the COVID-19 pandemic.

Owner of the data handling process is Mr _____ address for this role _____.

Data protection officer is Mr _____ address for this role _____.

Controller and categories of processed data.

Within the scope and the limits of the present paper, processed data are:

- a) body temperature data;
- b) information concerning close contacts at high risk of coming in touch with suspect or reported COVID-19 cases in the last 14 days;
- c) information about the area of departure, in the last 14 days, within areas at risk according to OMS guidelines.

Personal data that will be processed are related to:

- a) people enrolled in the club or national team _____, registered with FICK. With respect to those people, this information paper completes the personal data handling information paper provided upon registering with FICK through the club or national team.
- b) non-enrolled people that are authorized by the President of the club or national team to accompany the athletes on the race area, limited to the areas assigned to the club or national team (parking spots, boats storage)

Aims and purposes of data processing

Personal data will be processed solely to prevent the spread of COVID-19, according to the guidelines art. 1, n. 7, lett. d) DPCM 11 March 2020.

The related laws concern, therefore, the implementation of the safety protocols to prevent the spread of COVID-19, according to art. 1, n. 7, lett. d) DPCM 11 March 2020 as well as art. 6, par. 1 lett. d) and e) GDPR; art. 9, par. 1 lett. b) and i) del GDPR;

Providing personal data

The use of the personal data detailed here below is inherent in the nature of the sports Event, in its organizational needs, and in the offer of services to the participants such as accessing the race area, and areas belonging to or managed by the Organizing Club.

In absence of such data, entry to the restricted access area will be forbidden.

Data processing

The Organizer uses and processes the data, also through his/her technical and service partners _____ and the companies linked to them that operate according to specific instructions about the aim and the scope of data processing. For what concerns body temperature testing, the _____ does not track data.

The identification of the participant and the record of body temperature higher than threshold may happen only if recording the denied access is required. In such case, the participant will be promptly informed.

Personal data will not be shared nor communicated to third parties, unless required by law (e.g. in case the Health authorities need to track the close contact of the reported COVID-19 case)

Personal data will be kept for the above-mentioned time required to perform the COVID-19 protocols, and will be kept no longer than the end of the emergency, according to the ruling laws.

Rights of participants

The data subject can at any time exercise his/her data protection rights pursuant to articles 15-22 of the GDPR 2016/679.

These rights include: access (the data subject can obtain information relating to the treatment of his/her data and a copy of such data), rectification (the data subject can request rectification of his/her data when such data is inaccurate or incomplete), erasure (the data subject can request the erasure of his/her data by withdrawing his/her consent and if there is no other legal ground for the processing).

Such requests shall be addressed to _____, in the name of Mr. _____ address for this role _____.

Pursuant to existing law the data subject may also submit a complaint to the Data Protection Authority Piazza Venezia, 11 - 00187 - Roma.

Place and date

Signature

For minors Name of the minor _____

Name of the parent or legal guardian _____

Signature of the parent or legal guardian